



I-1 Purpose

The purpose of this proposal process is to find a venue and city where the World Team Championship (WTC) for the next year/s will take place. We are seeking Applicants with experienced event management to support the execution of our annual tournament. The event expects about 1000 attendees and will span 6 days of event time.

This will initially consist of the issuance of a Request For Information (RFI) followed by a Request For Proposal (RFP) from selected parties. Submission of an RFI does not constitute a commitment to issue a request for proposals (RFP), award a contract, or pay any costs incurred in preparation of a response to the RFI/RFP nor does it preclude any applicant from responding to future opportunities. Any information received as part of this process will assist the WTC organization in finalizing the scope of work and requirements which may be used at a future date.

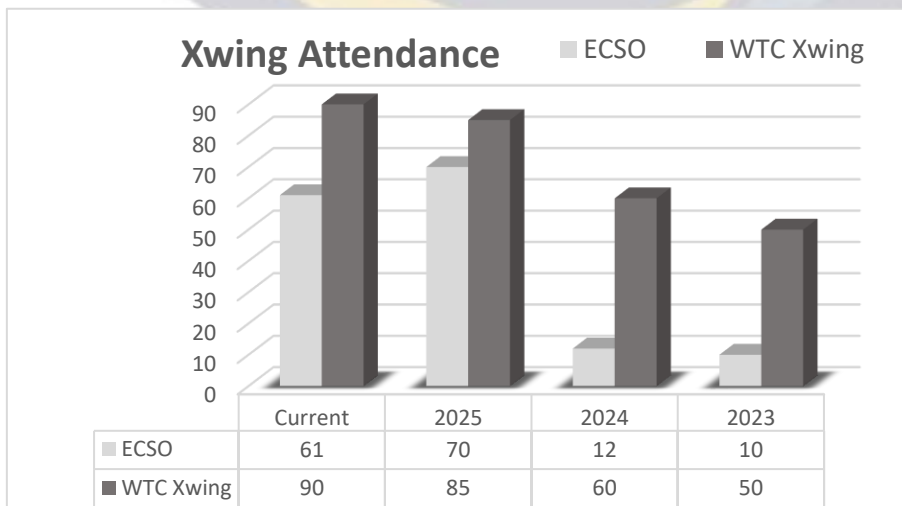
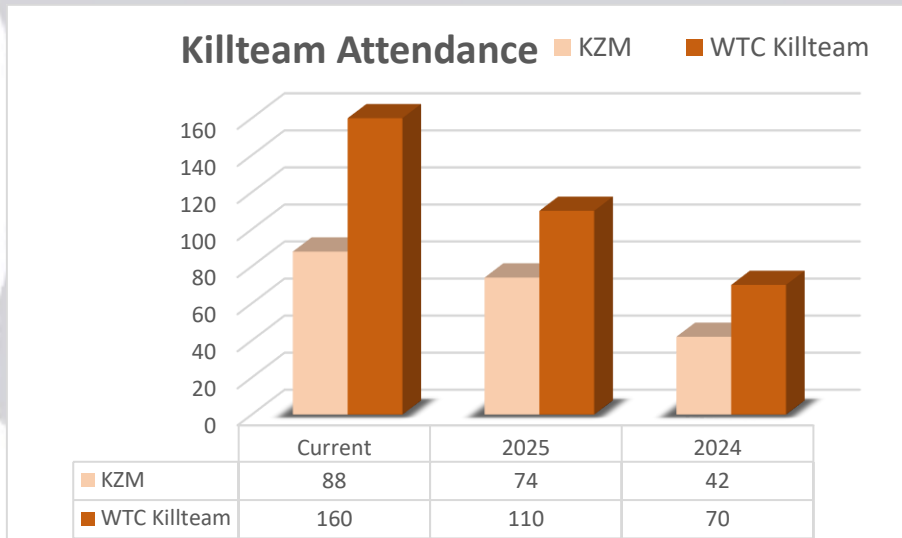
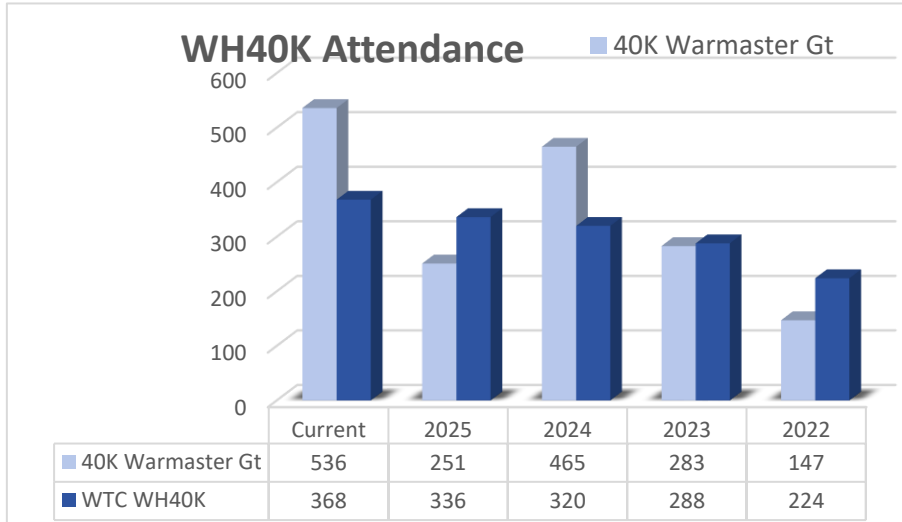
I-2 Timelines and procedure

RFI Call	25 June 2026
Scope: Gather initial requests for proposal	
RFI Question Deadline for applicants	09 August 2026
Scope: Responses will be published visible to all interested parties and be posted on the WTC website	
RFI Selection	09 August 2026
Scope: Decide which RFI's will be retained to develop into an RFP	
RFP Call for selected RFI's	23 August 2026
Scope: Selected Applicants develop RFI into a full RFP preferably via a template document	

I-3 Background & History

The WTC was started in 2022. It aims to be a staple event in the calendar year, bringing players from all around the globe together to play against their peers, both in the pursuit of personal glory and as part of a team in a global competition that pitches nation vs nation.

Over the years there has been a positive trend in attendance with the team portions of the event growing year on year although with the caveat that there is a heavy location dependency for the attendees for the associated singles events (see drop in Warmaster numbers in 2025 for instance).



I-4 Scope & Responsibilities

WTC Belgium seeks to collaborate with an applicant in the planning and implementation of its annual WTC event for future years. Participants from around the globe attend our event. They come to experience a premium event that emphasizes the competitive element of tabletop gaming but also to connect and enjoy social time with peers from around the globe. The applicant will help with event execution and planning, be the SPOC (Single Point Of Contact) for everything that relates to event location/city matters (this includes subventions and regulatory expertise) and manage the connection between WTC, the venue and local vendors-service providers.

Since 2022, the WTC has been composed of different events. The execution of the event relies heavily on the experience and lessons learned from past organizers. Local anchoring is always required to make WTC the best event it can be so the applicant will be heavily involved into providing the legwork that comes with bringing the event to a new location. WTC currently hosts the World Team Championship competitions for WH40K, Killteam and Xwing. These events usually have a run-up with a singles event for each gamesystem, and recently the WTC also incorporated the Painting Crusade, a miniature painting contest. Applicants will list which of these events, as well as any additional events they will aspire to hold at the location of their choice. Note that it is reasonable to submit a proposal where Killteam and Xwing are not presented as part of the package, but that this may impact the final decision on which RFI/RFP gets chosen at the end of the process.

General Requirements

Location: Possible location must be in Europe, preferably close to an international airport with minimal travel times from venue to hotels.

Capacity: Location must be able to accommodate up to 1,000 attendees and be at minimum 6000 sqm floor area.

Accessibility: Location must be accessible to all attendees, including those with disabilities.

Date Requirements

Preferred date: Second full Friday/Saturday/Sunday in August (August 10-15, 2027).

Flexibility dates: Other weeks in August (or late July) if preferred date not available, or any other date that might be deemed suitable and acceptable for the project.

Applicant Body Requirements

Main SPOC (single point of contact): Preferably has experience running large-scale tabletop miniature events.

Legal Body: Legal entity must be involved from the applicant end in order to mitigate risks, efficiently manage accountancy, and to create a legal basis for the partnership. This will need to be in place upon award of the event following captains voting, preferably sooner.

I-5 Services Required of Applicant & Services Provided by WTC

The following is a list of services that will be required from the Applicant:

- Venue sourcing and contracting
- Catering sourcing and contracting
- Bar sourcing and contracting
- Staffing & Volunteer management (eg bar staff, local volunteers outside of the scope of staff and volunteers brought in by WTC itself)
- Supplier management (e.g. printing services, ...)
- On-site problem management & Contingency planning

The following is a list of services that may be provided by WTC:

- Terrain for WH40K for up to 400 players (50 teams)
- Mats for WH40K for up to 600 players (300 mats)
- Terrain and boards for Killteam for up to 160 players (32 teams)
- Gaming mats for X-wing for up to 100 players (20 teams)
- Auxiliary inventory rental (eg 300 foldable tables of 180 by 76 cm, 20 collapsible banner stands, ...)
- Registration Management
- Trophies and Award items
- Swag bag items
- Partnership promotion via social media outlets
- A template budget file

I-6 Site Visits

WTC Belgium may request an opportunity to visit sites selected/suggested by applicants that respond to this process. The purpose of a site visit would be to gain a better understanding of the applicant's interest in the partnership, collect thoughts on how it would be successfully implemented, and understand the facilities and resources available. Applicant will commit to schedule in an on-site visit within a reasonable timeframe, when requested to do so.

I-7 Contracting

WTC Belgium will work together with the applicant from the scope of event owner. The applicant will be a subcontractor in charge of on-site event management. All financial transactions will be handled through WTC Belgium entities. Any needed transaction will be handled in the scope of a B2B transaction.

I-8 Instructions for Responding

- Each applicant wishing to submit a proposal as part of this process, must first complete the googleform RFI within the required timeframe detailed earlier in this document.
 - Incomplete and/or late responses will not be considered.
- Expenses related to the preparation and completion of responses as part of this process are the sole responsibility of the applicant.

I-9 Governance Criteria of Assessment

Applicant responses will be held in confidence.

Each RFI will be assessed by a panel of individuals consisting of 2 members of WTC 3 members of the current captains council. These 5 will form the assessment panel. In addition to this, each submission will be reviewed in parallel by Tom Adriany as well as Isik Belul and any findings shared with the assessment panel. The review from Tom and Isik will not factor into any final rankings. This will allow the WTC to ensure that invaluable event expertise from organizing multiple, decade-spanning ETC's and WTC's is taken into account, mitigating the risk of any key areas being overlooked, whilst allowing opportunities for Tom and Isik to also submit their own proposals to host the event again in the future, and to make sure that no undue bias or conflicts of interests arise there-in.

Below are the key decision factors that will be considered by the assessment panel when reviewing any RFI.

Key Decision Factors:

- Budget Risk
- Cost per player projection
- Complete Package assessment (food included into base price or not)
- Local capabilities & expertise
- Inclusivity
- Local initiatives
- Location/City and proximity to international airport
- Hotel prices
- Venue and amenities
- Overall cost of services
- Proximity to places to visit/attractions
- Information provided in the response to the RFI
- Recommendations from WTC partners

Once the deadline for all RFI submission has passed, the assessment panel will review all entries and inform all parties if they have been successful via invitation to submit a proposal (RFP), any unsuccessful parties will also be notified. This will be a subjective review rather than a pass/fail approach, with each group (WTC leadership/captains council) representing differing areas of the WTC but with the same goal at its core.



I-10 Confidentiality and RFI Ownership

The google form proposal and any associated documents are both confidential and proprietary to WTC Belgium. Applicants agree that they will not duplicate, distribute, or otherwise disseminate or make available the information disclosed in the RFI form without express written consent.

Applicants shall not include or reference this RFI in any form of publicity without prior written approval from WTC Belgium.

I-11 Disclosure of Proposal Contents

Applicant responses via the google form will be held in confidence and only be shared with direct stakeholders from the WTC. This may include but is not limited to members of WTC Leadership, members of the Captains Council or key event sponsors.

I-12 Issuing Office

This RFI is being issued for the WTC by the issuing office below. The issuing office is the sole point of contact for this RFI. Please refer all inquiries to:

Email: tomadriany@gmail.com

All inquiries will be gathered and made publicly available through means of an FAQ page on the WTC Website.

The controlled copy of this document, any RFI documents and any addenda/updates will be made available at the WTC web site <http://worldteamchampionship.com>. Applicants that submit responses to the RFI will be notified of any updates or changes.

Please see the timeline in section 2 for any response deadlines.